

WESTERN DISTRICT OF KENTUCKY BANKRUPTCY CLERK'S OFFICE  
Required Sequence of Petition, Schedules & Related Documents

All Official Forms and Director's Forms can be found at: <http://www.uscourts.gov/forms/bankruptcy-forms>

1. **Voluntary Petition** (Official Form B 101 or B 201)
2. **\*Certification of Pre-petition Credit Counseling**. Individual Debtors Only.
3. **\*Bankruptcy Petition Preparer's Notice, Declaration, and Signature** (Official Form B 119). Required if a "bankruptcy petition preparer" prepares the petition.
4. **\*Disclosure of Compensation of Bankruptcy Petition Preparer** (Director's Form 2800). Required if a "bankruptcy petition preparer" prepares the petition.
5. **\*Corporate Resolution**. Required in corporations only.
6. **\*List of Creditors Who Have the 20 Largest Unsecured Claims** (Official Form B 104 or B 204)
7. **\*Chapter 11 Small Business Debtors Only**: Most recent balance sheet, most recent cash-flow statement, most recent statement of operations and the previous year's Federal Income Tax Return. Alternatively, debtor may file a statement that documents have not been prepared/filed at the time of filing of the petition.
8. **Statement of Your Financial Affairs** (Official Form B 107 or B 207).
9. **Statement of Intention for Individuals Filing Under Chapter 7** (Official Form 108). Required ONLY if the debtor is an individual and the schedules of assets and liabilities contain debts secured by property of the estate or personal property subject to an unexpired lease.
10. **Schedules** (Official Form B 106 or B 206):
  - a. **Schedule A/B** (Official Form B 106A/B or B 206A/B).
  - b. **Schedule C** (Official Form B 106C). Individual debtors only
  - c. **Schedule D** (Official Form B 106D or B 206D).
  - d. **Schedule E/F** (Official Form B 106E/F or B 206E/F).
  - e. **Schedule G** (Official Form B 106G or B 206G).
  - f. **Schedule H** (Official Form B 106H or B 206H).
  - g. **Schedule I** (Official Form B 106I). Individual debtors only
  - h. **Schedule J** (Official Form B 106J). Individual debtors only
  - i. **Summary of Your Assets and Liabilities** (Official Form B 106 Summary/B 206 Summary).
  - j. **Declaration About an Individual Debtor's Schedules** (Official Form B 106 Declaration).
11. **Disclosure of Compensation of Attorney for Debtor** (Director's Form 2030).
12. **Statement of Your Current Monthly Income** (Official Form B 122A) and **Means Test Calculation** (Official Form B 122A-2) - **Chapter 7 Cases**, **Statement of Your Current Monthly Income - Chapter 13 Cases** (Official Form B 122C-1), OR **Statement of Your Current Monthly Income - Chapter 11 Cases** (Official Form B 122B). Required for ALL individual debtors
13. **Mailing Matrix\*** (if filed in paper, paper clip the matrix to the petition; do not staple)

**\*Statement About Your Social Security Numbers** (Official Form B 121). Required if the debtor is an individual.

**\*Filing Fee OR an Application to Pay the Filing Fee in Installments** (Individual Debtors Only) (Official Form B 103A) OR an **Application to Proceed In Forma Pauperis** (Chapter 7 Individual Debtors only, if applicable) (Official Form B 103B)

*\*These documents, along with any applicable fees, are required when filing a "skeletal" petition. The remaining schedules and documents must be remitted to the Court within fourteen days from the date the petition is filed.*